



## **Adult Educator**

This position requires you to be responsible for facilitating Face to Face (classroom) and Synchronous (virtual) training programs, developing content, Creating micro learning modules using suitable tools.

Support Curriculum Development - Manager to conduct market research as well as for the launch of any new curriculum while providing mentorship and leadership to all trainers under your responsibility to ensure quality delivery of the training at all times.

### **Roles & Responsibilities:**

- Facilitate training courses in both live and on-line environments
- Work with curriculum lead to organize new course launch, trial, RnD for pilot class run
- Support Business Development Manager in the development of Corporate/ITQ Proposals including the presentation as necessary.
- Be a team player and act in accordance with the organization's code of conduct always

### **Eligibility**

- Degree and above in any one of the disciplines : i. Food Safety , ii. Culinary & Baking or iii. Digital & ICT
- Advanced Certificate in Training & Assessment (ACTA)
- Minimum 3 years of WSQ Training experience in any one of the above 3 disciplines.
- Possessing DACE / DDDLDP will be an added advantage but not compulsory

**We are looking for highly motivated and skills candidates to join us. If you are interested in upskilling and reskilling people, please write to us: [hr@eduquest.sg](mailto:hr@eduquest.sg) with notice period and expected salary details.**

### **Remuneration Package:**

Basic Salary : \$ 4,700/-

Probation - 3 Months

Business Mobile / SIM Card

Travel Allowance for External Trainings only (E.g., YRSG, MSF)

Termination: 1 Month during Probation, 3 months after confirmation

5 days work week ( from 1st Jan 2023)

#### ***Leave Benefits***

- Annual - Tiered Leave Eligibility
- Sick Leave
- Compassionate
- Exam

#### ***Health Benefits***

- Increase Outpatient medical
- Dental
- TCM
- Basic health screening
- Workplace health promotion
- Group Term Insurance

#### ***Family-Friendly Benefits***

- Maternity
- Paternity
- Child care and extended CC

#### ***Valued Benefits***

- LnD
- Re-employment practices
- Bi-yearly staff gathering/dinner
- More team gatherings

#### ***Awards & Workplace Flexibility***

- 5 days work
- AWS, 13 Month Bonus
- Performance Bonus (2M)
- FWA
- Long service award